



# Kamp Kiwanis

## Leadership Program Coordinator (2 positions)

We are currently seeking 2 energetic and qualified **Leadership Program Coordinators** to organize and instruct leadership programs for 13-17 year olds at a residential outdoor camp and on offsite multi-day excursions in the Kananaskis Elbow Valley. Kamp Kiwanis is located on 185 acres of natural area in the lower foothills of the Canadian Rockies, 25km west of Calgary, Alberta, Canada. Kamp Kiwanis is owned and operated by The Kiwanis Club of Calgary (Downtown). Kamp Kiwanis Leadership programs are structured to be a 4-step process leading to employment possibilities at Kamp Kiwanis. Our Mission is to have fun, be safe, and nurture growth.

This is a seasonal position in an outdoor setting where you will live in cabins on-site and in tents offsite from **June 9, 2012 until August 17, 2012**, excluding breaks between sessions. Opportunity to live on site during breaks is available.

### Job Responsibilities

- Work as part of the resource team to assist in creating fun and safe programming for staff training and camp sessions in an outdoor environment
- Coordinate a 20-day leadership program (15-17 year olds), an 8-day counselor-in-training program (16-17 year olds) and two 6-day outdoor skills programs (13-14 year olds)
- Coordinate a 5-day hiking trip and a 3-day canoeing trip in accordance with the Alberta Camping Association guidelines
- Mentorship of participants through activities developing leadership and teambuilding
- Supervision of program participants during canoeing, hiking, mountain biking, camping, river traversing, swimming and other outdoor activities
- Maintain and organize camping and outdoor equipment and supplies
- Set up and take down of program areas and cleaning as needed
- Assist staff team with additional program areas and general supervision and problem solving

### Experience and Skills

- Minimum 1 year experience coordinating and leading for teens in a outdoor setting
- Strong communication, conflict resolution and leadership skills
- Experience with a variety of cooperative games, outdoor pursuits and teambuilding activities
- Proven track record working independently and in a team environment
- Mature, positive and responsible attitude
- Enjoy living and cooperating in community setting

### Qualifications

- Current Standard First Aid and CPR (Wilderness First Aid is an asset)
- Canadian Recreational Canoeing Association (CRCA) Flatwater Canoeing Instructor
- Life Saving Society Bronze Cross
- Additional Life Saving Society Awards outdoor pursuit certifications are an asset
- Working towards or completion of post-secondary education in child and youth care, education, kinesiology, outdoor pursuits, recreation or a related field
- Clear Police Security Clearance check
- Must be a minimum of 21 years of age by commencement of employment

### How to Apply

Submit a cover letter and resume to Kamp Kiwanis by **February 10<sup>th</sup>, 2012** to:

- E-mail: [general@kampkiwanis.ca](mailto:general@kampkiwanis.ca)
- Mail / Drop Off: 241001 Range Road 42, Calgary AB, T3Z 2X5

We thank all applicants for their interest, but only those being considered for interviews will be contacted directly.