



KAMP KIWANIS

Arts and Crafts Coordinator

We are currently seeking an energetic and inspiring **Arts and Crafts Coordinator** to organize and instruct arts and crafts in residential summer camp programs. Kamp Kiwanis is located on 185 acres of natural area in the lower foothills of the Canadian Rockies, 25km west of Calgary, Alberta, Canada. Kamp Kiwanis is owned and operated by The Kiwanis Club of Calgary (Downtown). Since 1951, children have been attending the camp, 100% subsidized, including transportation. This is made possible through several fundraising initiatives and the generous contributions made by donors every year. Our Mission is to have fun, be safe, and nurture growth.

This is a seasonal position in an outdoor setting where you will live in cabins on-site from **June 16th, 2012 until August 17, 2012**, excluding breaks between sessions. Opportunity to live on site during breaks is available.

Job Responsibilities

- Work as part of the resource team to assist in creating fun and safe programming for staff training and camp sessions in an outdoor environment
- Maintain and organize arts and crafts supplies
- Plan and instruct arts and crafts sessions and theme events
- Set up and take down of program areas and cleaning as needed
- Assist staff team with additional program areas and activities such as day hikes, overnight camping trips and general supervision and problem solving

Experience and Skills

- Minimum 1 year experience working with children (experience in a residential, camp or outdoor setting are an asset)
- Strong communication, conflict resolution and leadership skills
- Experience with a variety of arts and crafts mediums
- Proven track record working independently and in a team environment
- Mature, positive and responsible attitude
- Enjoy living and cooperating in community setting

Qualifications

- Current Standard First Aid and CPR
- Secondary School Diploma (Working towards or completion of post-secondary education in child or youth care, education, fine arts, recreation or related field is an asset)
- Clear Police Security Clearance check
- Must be a minimum of 18 years of age by commencement of employment

How to Apply

Submit a cover letter and resume to Kamp Kiwanis by **February 10th, 2012** to:

- E-mail: general@kampkiwanis.ca
- Mail / Drop Off: 241001 Range Road 42, Calgary AB, T3Z 2X5

We thank all applicants for their interest, but only those being considered for interviews will be contacted directly.